

28 April 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
Period Ending 28 April 1983 []

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1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period. []

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2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. New Building Design: The schematic design phase review was completed, and the design firm has been formally advised of the necessary corrections. Because the schematic design submittal was found to be sufficiently complete and accurate, notification was provided to begin the preliminary design phase. The next formal review is scheduled for late September 1983.

A design team from the A&E firm is working with DDS&T components on the next level of design development for laboratory spaces. The design team is highly complimentary of the cooperation and support being provided by the OTS staff. []

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b. Operational Support: True to its name, the Supply Division's Operational Support Branch currently has better than 50 percent of its professional officers on TDY in support of ongoing DO activity. Personnel are TDY in []

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e. Procurement Workshop Series: The third session of the Office of Logistics Procurement Workshop series was held on Wednesday, 20 April, with logisticians in attendance. This session was on Standards of Conduct. A 38-minute film described real life instances of misconduct by those involved in the procurement process. At the conclusion of the presentation, the moderators, senior procurement officers, fielded questions from the group on specific CIA problems.

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f. Temporary Duck Pond: With the nesting of a Mallard duck in anticipation of the arrival of ducklings, the Space Maintenance and Facilities Branch is preparing to install a temporary duck pond in the inner courtyard at the Headquarters Building.

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3. Significant Events Anticipated During the Coming Week:

Soil borings for the new building on the Headquarters compound will commence on 2 May. This will require temporary displacement of some vehicles in the parking lot.

Daniel C. King *for*

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